

BUTLER COUNTY BOARD OF COMMISSIONERS
Monday, June 20, 2011

CALL TO ORDER

Commission Chairman Bruce Harris called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Mike Wheeler, Commissioner Dan Woydziak, County Administrator Will Johnson, Jr., and Clerk Recorder Tammy Bridges. Commissioner Peggy Palmer was absent.

APPROVAL OF MINUTES

Commissioner Woydziak motioned to approve the minutes of the Butler County Commission meeting of Tuesday, June 14, 2011, as written. Commissioner Wheeler seconded the motion. Motion carried 4-0.

PUBLIC COMMENTS

There were no public comments.

ITEM #1 – PRESENT TERRY JONES, BUILDINGS & GROUNDS EMPLOYEE, WITH A SPOTLIGHT AWARD AND GIFT CERTIFICATE

Will Johnson, Jr., County Administrator, came before the Board to present Terry Jones, Building & Grounds, with the Spotlight Award and Gift Certificate. Terry was nominated for this award by Josh Humig, Buildings & Grounds, for the exceptional job that he is doing with keeping the lawns manicured. Mr. Humig stated in his recommendation for this award that countless comments have been received from both county employees as well as the general public on how nice the lawns look this year. Dan Ingalls, Facilities Management Director, introduced Terry's son, Chris, who works with him in taking care of the lawn. The Board congratulated them and thanked them for a job well done.

ITEM #2 – RECOGNIZE 2010-2011 ADOPT-A-CLASS MENTORS

Will Johnson, Jr., County Administrator, came before the Board to recognize the 2010–2011 Adopt-A-Class Mentors who helped with reading, crafts, puzzles and games in Mrs. Albert's kindergarten class at Jefferson Elementary. The mentoring hour was on Thursdays from 12:30 p.m. to 1:30 p.m. It is the goal of this program that this group of mentors will interact with their adopted class until the class graduates from high school. The county employees who are participating in this program are: William Johnson, Jr., Joe Anderson, Marcia McCoy, Dan Ingalls, Abbe Carson, Teresa Dawson, and Sandy Ziemann. The substitute mentors are: Ann Carpenter, Crystal Noles, Kelly Herzet, Brandon Kauffman, and Ruth Fechter.

ITEM #3 – CONSIDER APPROVAL OF AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS TO SOLICIT BIDS FOR THE REPLACEMENT OF SEVERAL PIECES OF EQUIPMENT FOR THE LANDFILL DIVISION AND FOR THE HIGHWAY DIVISION

Will Johnson, Jr., County Administrator, came before the Board for Darryl C. Lutz, P.E., Director of Public Works, for authorization for the Department of Public Works to solicit bids for the replacement of several pieces of equipment for the Landfill Division and for the Highway Division. Mr. Lutz proposed the following items for purchase for the highway division: (2) front end loaders, (1) tractor backhoe, (1) tree sheer attachment, (2) skid steer loaders, (1) sign making

machine, and (1) 1 ½ ton utility truck (sign truck). The items proposed for purchase for the landfill were: (1) power washer, (1) industrial grade mower, (1) extendable boom material handler, and (1) skid steer loader. Mr. Lutz noted that every item proposed for purchase was a replacement item except for the tree sheer attachment. The equipment purchases are planned for in the County's CIP and budgeted for; therefore, cash is available for making the necessary purchases.

Commissioner Wheeler motioned to authorize the Director of Public Works to obtain sealed bids for purchase of the equipment for the Public Works Department as requested. Commissioner Masterson seconded the motion. Motion carried 4-0.

ITEM #4 – WORK SESSION – ANIMAL CONTROL

Will Johnson, Jr., County Administrator, came before the Board to discuss updating animal control resolutions regarding stray or vicious animals in Butler County. Administrator Johnson, Planning & Zoning, Sheriff, and Health Department will meet at a later date to discuss the handling of these animals. No action was taken.

ITEM #5 – RECESS TO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL

Commissioner Woydziak motioned to recess the Board to Executive Session at 9:35 a.m. for 10 minutes, with the public session resuming at 9:45 a.m., to discuss personnel matters of non-elected personnel to protect the privacy of an individual/employee who is non-elected. Commissioner Masterson seconded the motion. Motion carried 4-0. Those in attendance were Commissioners Harris, Masterson, Wheeler and Woydziak.

RECONVENE

Commissioner Harris reconvened the Board meeting at 9:45 a.m.

Commissioner Harris motioned to grant the County Administrator a 2.5% merit increase retroactive to the anniversary date of April 1, 2011. Commissioner Wheeler seconded the motion. Motion carried 4-0.

Commissioner Harris informed Administrator Johnson that the Board would like to review the language in his employment contract prior to the renewal date next year.

APPROVAL OF VOUCHERS

Commissioner Wheeler motioned to approve the vouchers for June 20, 2011, in the amount of \$532,756.47. Commissioner Woydziak seconded the motion. Motion carried 4-0.

COMMISSION ADDS & ABATES

Commissioner Wheeler motioned to approve Adds & Abates #2488 dated June 20, 2011; Adds in the amount of \$0.00 and Abates in the amount of \$1,870.82. Commissioner Masterson seconded the motion. Motion carried 4-0.

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

Commissioner Harris stated he visited with Jackie Vietti, President of Butler Community College, and indicated an interest in scheduling a meeting with the College Trustees and the Commissioners.

RECESS

Commissioner Harris recessed the Board meeting at 9:51 a.m. for 5 minutes.

RECONVENE

Commissioner Harris reconvened the Board meeting at 9:56 a.m.

ITEM #6 – WORK SESSION – 2012 BUTLER COUNTY BUDGET

The Board reviewed the 2012 Budgets with Department Heads. No action was taken.

RECESS FOR QUAD COUNTIES MEETING AT BUTLER COMMUNITY COLLEGE WELCOME CENTER 11:30 A.M.

Commissioner Harris recessed the Board meeting at 11:10 a.m. until 2:00 p.m.

RECONVENE

Commissioner Harris reconvened the Board meeting at 2:00 p.m.

CONTINUATION OF WORK SESSION – 2012 BUTLER COUNTY BUDGET

The Board reviewed the 2012 Budgets with Department Heads. No action was taken.

ADJOURNMENT

Commissioner Woydziak motioned to adjourn the meeting of the Board at 3:24 p.m. Commissioner Wheeler seconded the motion. Motion carried 4-0.