

BUTLER COUNTY BOARD OF COMMISSIONERS
Monday, February 7, 2011

CALL TO ORDER

Commission Chairman Bruce Harris called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Peggy Palmer, Commissioner Mike Wheeler, Commissioner Dan Woydziak, County Administrator Will Johnson, Jr., and Clerk Recorder Tammy Bridges.

APPROVAL OF MINUTES

Commissioner Wheeler motioned to approve the minutes of the Butler County Commission Meetings of Monday, January 24, 2011 and Tuesday, January 25, 2011 as written.

Commissioner Woydziak seconded the motion. Motion carried 4-0 for the minutes of January 24th with Commissioner Masterson's abstention and 5-0 for the minutes of January 25th.

PUBLIC COMMENTS

There were no public comments.

ITEM #1 – CONSIDER APPROVAL OF A 3-YEAR CONTRACT WITH INTEGRITY STEEL WORKS TO DO THE ANNUAL MAINTENANCE ON ALL OF THE DETENTION DOOR LOCKS AND SLIDING DOORS AT THE BUTLER COUNTY DETENTION CENTER

Kelly Herzet, Butler County Undersheriff, came before the Board for approval of a 3-year contract with Integrity Steel Works to do the annual maintenance on all of the detention door locks and sliding doors at the Butler County Detention Center. Without an annual maintenance contract, the cost of door and lock service was \$16,776.25 versus the proposed annual maintenance contract of \$10,737.48. Commissioner Palmer commented that the proposed amount is a lot of money.

Commissioner Woydziak motioned to accept and sign Proposal/Contract #20110119-A dated 1/19/11 with Integrity Steel Works for the Annual Repair and Maintenance of Detention Equipment at the Butler County Detention Center in the amount of \$10,737.48. Commissioner Masterson seconded the motion. Motion carried 4-1. Commissioner Palmer voted no.

ITEM #2 – CONSIDER APPROVAL OF CONTRACT WITH INTEGRITY STEEL WORKS TO SUPPLY AND INSTALL 10 NEW STEEL CELL DOORS AT THE BUTLER COUNTY DETENTION CENTER

Kelly Herzet, Butler County Undersheriff, came before the Board for approval of a contract with Integrity Steel Works to supply and install 10 new steel cell doors at the Butler County Detention Center. The cost of the project is \$11,843.75 and does not include the cost of any replacement parts that may be required once the project has commenced. If replacement parts are necessary, a separate purchase order is required.

Commissioner Harris motioned to accept and sign Proposal/Contract #20110119-DR dated 1/19/11 with Integrity Steel Works for the purchase and replacement of 10 steel cell doors at the Butler County Detention Center in the amount of \$11,843.75. Commissioner Wheeler seconded the motion. Motion carried 5-0.

ITEM #3 – CONSIDER APPROVAL OF THE PURCHASE OF COMPUTER INFORMATION CONCEPT, INC. (CIC) PC BASED TAX SYSTEM AND SIGN AGREEMENTS

Scott Stoskopf, Computer Services Director, came before the Board for approval of the purchase of Computer Information Concept, Inc. (CIC) PC Based Tax System. The Technology Committee and representatives from the Appraiser, Clerk, and Treasurer Offices reviewed proposals from CIC and Manatron. Each company was graded and Manatron received a grade of 68 and CIC received a grade of 86. Manatron’s proposed costs are \$354,198 for the first year and \$43,844 each year thereafter. CIC’s proposed costs are \$128,205 for the first year and \$26,813 each year thereafter.

The first year cost will be funded by:

Capital Improvement	\$ 60,913
Deed Technology	\$ 65,707
Noxious Weed	<u>\$ 1,585</u>
Total:	\$128,205

The Deed Technology Fund will cover the \$26,813 yearly fee thereafter. Three agreements are to be signed: the initial Software Agreement for purchase and installation, License Agreement, and Annual Support agreement.

Commissioner Woydziak motioned to approve the purchase of the PC Based Tax from Computer Information Concepts, Inc, and authorize the Chair to sign the appropriate agreements for a total of \$128,205. Commissioner Harris seconded the motion. Motion carried 5-0.

ITEM #4 – CONSIDER APPROVAL OF THE PURCHASE OF A TRAILER MOUNTED INDUSTRIAL AIR COMPRESSOR FOR THE HIGHWAY DIVISION OF THE PUBLIC WORKS DEPARTMENT

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval of the purchase of a trailer mounted industrial air compressor to replace an existing compressor. Bids were received and opened on January 24, 2011. In evaluating the used compressor versus a new one, staff is recommending to purchase the used compressor.

Commissioner Wheeler motioned to approve the purchase of a 2007 Sullivan Air industrial air compressor with extra air hose, a 90 pound jack hammer, and a 90 pound tamper from Ron McCune dba MCCA Construction for \$9,000 and to direct staff to sell the current air compressor by internet auction. Commissioner Masterson seconded the motion. Motion carried 5-0.

ITEM #5 – CONSIDER APPROVAL OF AN AGREEMENT FOR A MATERIALS STOCKPILE AREA FOR THE HIGHWAY DIVISION NEAR DEGRAFF

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval of an agreement for a materials stockpile area for use by the Highway Department near DeGraff. The 3-year lease will be \$790 per year for 4.5 acres beginning July 1, 2011. The lease will automatically renew for up to 2 additional two-year terms with written notice by the County 60 days in advance of expiration that it desires to extend the lease.

Commissioner Wheeler motioned to approve a lease agreement with Norman Nixon for a 4.5 acre materials stockpile area located at the southwest corner of the intersection of NW 110th St. and US-77 Highway at DeGraff for a cost of \$790 per year for a minimum of 3 years with an

option to add up to 2 additional 2-year terms and authorize the Chair to sign. Commissioner Harris seconded the motion. Motion carried 5-0.

ITEM #6 – CONSIDER APPROVAL TO AUTHORIZE THE DEPARTMENT OF PUBLIC WORKS TO SOLICIT BIDS FOR SCREENING AND CRUSHING ASPHALT MILLINGS TO BE USED IN BUTLER COUNTY’S HIGHWAY MAINTENANCE PROGRAM

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval to solicit bids for crushing and screening asphalt millings. The Public Works Department proposes to crush and screen materials at 3 locations to coincide with proposed work in 2011.

Commissioner Masterson motioned to authorize the Department of Public Works to solicit sealed bids to crush and screen asphalt millings at 3 materials stockpile areas to be used for 2011 County highway maintenance work. Commissioner Woydziak seconded the motion. Motion carried 5-0.

ITEM #7 – CONSIDER APPROVAL OF THE PURCHASE OF A USED HEAVY DUTY TRUCK FROM KANSAS FEDERAL SURPLUS SUPPLY TO REPLACE AN EXISTING ONE-TON SPRAYER TRUCK FOR THE WEED DEPARTMENT

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval of the purchase of a used heavy-duty truck from Kansas Federal Surplus Supply to replace an existing one-ton sprayer truck for the Weed Department. The proposed truck is a 1990 International 4800 2½ ton 4 WD truck. The truck is in very good condition with mileage of 23,906. The purchase of this equipment is budgeted in the Weed Department budget and is included in the proposed update to the CIP.

Commissioner Wheeler motioned to approve the purchase of a 1990 International 4800 2½ ton 4 WD truck from Kansas Federal Surplus Supply in the amount of \$14,000 and to direct staff to place the current 1995 Ford F350 truck on internet auction for sale. Commissioner Masterson seconded the motion. Motion carried 5-0.

RECESS

Commissioner Harris recessed the Board meeting at 9:55 a.m. for 5 minutes.

RECONVENE

Commissioner Harris reconvened the Board meeting at 10:00 a.m.

ITEM #8 – WORK SESSION – REVIEW BRIDGE REPAIR/REPLACEMENT PLANNING MAP AND DISCUSS SETTING PRIORITIES FOR BRIDGE PROJECTS

Darryl Lutz, P.E., Director of Public Works, came before the Board to review the bridge planning map and will return next week to discuss priorities for bridge repair and replacement projects. No action was taken.

Mr. Lutz noted several items to be addressed at a later date: a proposal to close a portion of Dike Rd., the annual Noxious Weed report, and the mailbox policy.

Mr. Lutz noted a response letter from Marion County regarding their program for recycling;

APPROVAL OF VOUCHERS

Commissioner Wheeler motioned to approve the vouchers for January 31, 2011 in the amount of \$478,626.20 and vouchers for February 7, 2011 in the amount of \$296,255.99.

Commissioner Harris seconded the motion. Motion carried 5-0.

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

Commissioner Wheeler asked about the roads during last week's snowstorm. Mr. Lutz felt that everything went well. Commissioners commented that they haven't heard anything negative about the roads in Butler County and appreciated the hard work.

Commissioner Palmer asked about the Township meeting. Mr. Lutz stated it is scheduled for Monday, March 14, 2011.

Commissioner Woydziak mentioned the Fair Fares program and how it has lowered costs for our region.

Commissioner Harris received thank you notes from the Cassoday Museum and Andover Historical Society for annual appropriations. He also noted an invitation to the Annual Butler County Mayors Dinner on Thursday, February 24, 2011 at 6:30 p.m. at Prairie Trails Country Club. Commissioner Harris attended the Soil Conservation meeting last Thursday and mentioned the Youth Leadership Butler event tomorrow. Administrator Johnson discussed the agenda.

Administrator Johnson noted a meeting with ranchers about burning regulations scheduled for Thursday, February 10, 2011.

Commissioner Wheeler mentioned that the Communications Plan would be online in March, and Administrator Johnson stated Motorola would like to hold a promotional event and ribbon cutting. Administrator Johnson informed the Board that Mr. Neese will go to part-time status the middle of this month for about 3 months.

Administrator Johnson announced Carol Borger, Health Department Administrator, would be retiring in May.

Commissioner Wheeler reminded the Board that the legislative dinner would be Thursday evening in Topeka.

Administrator Johnson mentioned the Augusta Senior Center and stated he would be contacting the Area Director.

ADJOURNMENT

Commissioner Wheeler motioned to adjourn the meeting of the Board at 11:49 a.m.

Commissioner Masterson seconded the motion. Motion carried 5-0.