

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, December 20, 2011

CALL TO ORDER

Commission Chairman Bruce Harris called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Peggy Palmer, Commissioner Mike Wheeler, Commissioner Dan Woydziak, County Administrator Will Johnson, Jr., and Clerk Recorder Tammy Bridges.

APPROVAL OF MINUTES

Commissioner Wheeler motioned to approve the minutes of the Butler County Commission meeting of Tuesday, December 13, 2011, as written. Commissioner Woydziak seconded the motion. Motion carried 5-0.

PUBLIC COMMENTS

There were no public comments.

ITEM #1 – PRESENTATION OF SERVICE AWARDS TO BUTLER COUNTY EMPLOYEES

Will Johnson, Jr., County Administrator, came before the Board to present the Butler County Employee Service Awards. The following employees received awards.

BUTLER COUNTY EMPLOYEE SERVICE AWARDS

5 Years

David Alfaro	Economic Development
Stacey Blair	EMS
Wayne Boaldin	Public Works
Justin Bowlin	Emergency Communications
Bryan Brooker	Public Works
Michael Craft	Public Works
Shelley Darnell	Appraiser's Department
Justin Fowler	Emergency Communications
Stuart Funk	EMS
Penny Howell	Motor Vehicle/Treasurer
Floyd Hunt	Sheriff/Detention
Linda Johnson	Public Works
Matthew Kirkendoll	Appraiser's Department
Bradly Klein	EMS
Laurie Mann	Emergency Communications
Michelle McNutt	Appraiser's Department
Damien Morris	Sheriff/Detention
Dennis Morris	Sheriff/Detention
Scott Pechin	Building Inspections
Mark Pery	Sheriff's Department
Joe Pherigo	Buildings & Grounds
Mark Poe	Appraiser's Department
Brenda Streif	Department on Aging
Karla Whitfield	EMS
Kenneth "Lueke" Willhite	Public Works
Robin Winkle	Register of Deeds

10 Years

Guadalupe Briseno	Sheriff's Department
Monty Herbert	JJA
Stephanie Johnson	Community Corrections
Shawn Lamm	EMS
Terry Lee	Public Works
Carla Longacre	EMS
Nicole Luna	Community Corrections

Charlene Miller
Ryan Mitchell
Ronald Roberts
Brandon Russell
Paula Self
Samantha Stueven

Emergency Management
Emergency Communications
County Clerk
EMS
Appraiser's Department
County Attorney's Office

15 Years

Christopher Arndt
Chris Cooper
Kala Garman
Patricia Houchin
Monty Hughey
Scott Stueven

Community Corrections
Public Works
Community Corrections
Department on Aging
Sheriff's Department
EMS

20 Years

Michelle Black
Daniel "Kent" Cook
Michelle Morse
Dianne Rollins
Lee Roy Wolf

Emergency Communications
Sheriff's Department
Economic Development
Public Works
Public Works

25 Years

John Hughey

Public Works

RECESS

Commissioner Harris recessed the Board meeting at 9:16 a.m. for 5 minutes.

RECONVENE

Commissioner Harris reconvened the Board meeting at 9:21 a.m.

ITEM #2 – CONSIDER APPROVAL OF ACCEPTANCE OF DEDICATIONS FOR LAWRENCE BESSENT LOT SPLIT

Rod Compton, Director of Planning & Development, came before the Board to consider Acceptance of Dedications for a lot split requested by Lawrence Bessent, owner. The property is located approximately ½ mile east of SW Indianola Road on the south side of SW 30th Street. The Planning Commission approved the Lot Split with a 5 to 0 vote on Tuesday, December 6, 2011. Per County Subdivision Regulation requirements, the applicant is dedicating 40 feet of right-of-way for SW 30th Street.

Commissioner Masterson motioned to accept the dedications submitted for the Lawrence Bessent lot split survey, and authorize the Chairman to sign the dedication agreement(s). Commissioner Woydziak seconded the motion. Motion carried 5-0.

ITEM #3 – CONSIDER APPROVAL OF A REQUEST TO ISLAND ANNEX PROPERTY LOCATED NORTH OF THE CITY LIMITS OF EL DORADO AND EAST OF HIGHWAY 77

Will Johnson, Jr., County Administrator, came before the Board to consider approval of a request to island annex property located approximately ½ mile north of the current City limits of El Dorado on the NE corner of Highway 77 and SE 30th Street. The City of El Dorado submitted a request for annexation for this property as provided for in K.S.A. 12-520c on December 12, 2011. The property is owned by Greene Ranch Enterprises, Inc., and is being purchased by El Dorado Public Schools for locating a new middle school.

Commissioner Wheeler motioned to recommend approval of the annexation request by the City of El Dorado in accordance to K.S.A. 12-520c and allow the Chairman to sign the annexation

order for approval of said request. Commissioner Woydziak seconded the motion. Motion carried 5-0.

ITEM #4 – CONSIDER APPROVAL OF ADOPTING RESOLUTION ALLOWING FOR THE TRANSFER OF UNEXPENDED FUNDS FROM THE ROAD AND BRIDGE FUND TO THE SPECIAL HIGHWAY FUND AND THE SPECIAL ROAD MACHINERY FUND

Brandon Kauffman, Finance Director, came before the Board to consider adopting Resolution No. 11-45 allowing for the transfer of unexpended funds from the Road and Bridge Fund to the Special Highway Fund and the Special Road Machinery Fund.

Commissioner Woydziak motioned to approve Resolution No.11-45 to transfer unexpended funds from the Road and Bridge Fund to the Special Highway Fund and the Special Road Machinery Fund. Commissioner Masterson seconded the motion. Motion carried 5-0.

ITEM #5 – CONSIDER APPROVAL OF ADOPTING RESOLUTION ALLOWING FOR THE TRANSFER OF UNEXPENDED FUNDS FROM THE SHERIFF FUND TO THE SHERIFF CAPITAL RESERVE FUND

Brandon Kauffman, Finance Director, came before the Board to consider adopting Resolution No. 11-46 allowing for the transfer of unexpended funds from the Sheriff Fund to the Sheriff Capital Reserve Fund.

Commissioner Woydziak motioned to approve Resolution No. 11-46 to transfer unexpended funds from the Sheriff Fund to the Sheriff Capital Reserve Fund. Commissioner Harris seconded the motion. Motion carried 5-0.

ITEM #6 – CONSIDER APPROVAL OF ADOPTING RESOLUTION ALLOWING FOR THE TRANSFER OF UNEXPENDED FUNDS FROM THE LANDFILL FUND TO THE LANDFILL CAPITAL IMPROVEMENT FUND

Brandon Kauffman, Finance Director, came before the Board to consider adopting Resolution No. 11-47 allowing for the transfer of unexpended funds from the Landfill Fund to the Landfill Capital Improvement Fund.

Commissioner Masterson motioned to approve Resolution No. 11-47 to transfer unexpended funds from the Landfill Fund to the Landfill Capital Improvement Fund. Commissioner Wheeler seconded the motion. Motion carried 5-0.

ITEM #7 – CONSIDER APPROVAL OF RESOLUTION ESTABLISHING THE ANNUAL SALARIES FOR THE SIX ELECTED POSITIONS

Will Johnson, Jr., County Administrator, came before the Board to consider approval of Resolution No. 11-48 establishing the annual salaries for the six Elected Position. The salaries were set as follows:

Treasurer - \$60,152
County Clerk - \$64,834
Sheriff - \$73,864
County Attorney - \$89,863
County Register of Deeds - \$56,020
County Commissioner - \$27,387

Administrator Johnson said these amounts were approved in the 2012 Budget; Clerk, Treasurer, and Register of Deeds are to receive a 5% increase, Sheriff and County Attorney are to receive a 1% increase, and the County Commissioners' salaries were left flat for 2012. He noted the Treasurer salary is based on the total amount including Motor Vehicle.

Commissioner Masterson stated he is opposed to the way this was done because it leaves the Treasurer salary skewed on the low end as opposed to the Register of Deeds and the Clerk. The Treasurer was not brought closer in line to where the Deeds and Clerk were. If the elected official salaries are below the average, according to a chart given to the Commissioners during the budget process, Commissioner Masterson felt all the salaries should be the same percentage below. Commissioner Woydziak stated he made his argument at budget time and it hasn't changed.

Commissioner Wheeler motioned to adopt Resolution No. 11-48 establishing the 2012 salaries for the six Elected Official Positions. Commissioner Harris seconded the motion. Motion carried 3-2. Commissioners Masterson and Woydziak voted no.

ITEM #8 – CONSIDER APPROVAL OF RESOLUTION ALLOWING FOR THE DESIGNATION OF THE EL DORADO TIMES AS THE OFFICIAL NEWSPAPER FOR 2012 PURPOSES OF PUBLISHING OFFICIAL NOTICES

Will Johnson, Jr., County Administrator, came before the Board for adoption of Resolution No. 11-49 for the designation of the El Dorado Times as the official newspaper for Butler County for purposes of publishing official notices.

Commissioner Woydziak motioned to adopt Resolution No. 11-49 allowing for the designation of the El Dorado Times as the official newspaper in 2012 for purposes of publishing official notices. Commissioner Masterson seconded the motion. Motion carried 5-0.

ITEM #9 – CONSIDER APPROVAL OF THE UPDATES TO THE BUTLER COUNTY PERSONNEL POLICIES AND GUIDELINES

Will Johnson, Jr., County Administrator, came before the Board for approval of the updates to the Butler County Personnel Policies and Guidelines. Occasionally federal or state laws change, which require modifications to the personnel policies as well as simple clarifications and improvements. The policies presented included several clarifications to federal and state employment laws along with minor corrections. No modifications were made on employee benefits. The BOCC reviewed the updates in a work session earlier in 2011 and no major modifications were requested.

Commissioner Woydziak motioned to approve the modifications to the Butler County Personnel Policies and Guidelines. Commissioner Masterson seconded the motion. Motion carried 5-0.

ITEM #10 – CONSIDER APPROVAL OF THE HUMAN RESOURCE ADMINISTRATIVE POLICIES (AR 11-10), PREVENTABLE ACCIDENT DISCIPLINARY GUIDE (AR 11-11), AND THE SOCIAL MEDIA POLICY (AR 11-12)

Will Johnson, Jr., County Administrator, came before the Board for approval of the Human Resource Administrative Policies (AR 11-10), Preventable Accident Disciplinary guide (AR 11-11), and the Social Media Policy (AR 11-12). The County has a set of uniform Personnel Policies for employees; however, policies are developed as needed for specific operations which affect the County as a whole and track them as Administrative Regulations. The policies presented are

internal guidelines for uniform procedures for supervisors to handle personnel and administrative practices and policies.

Commissioner Woydziak motioned to approve the Human Resource Administrative Policies (AR 11-10), Preventable Accident Disciplinary guide (AR 11-11), and the Social Media Policy (AR 11-12). Commissioner Wheeler seconded the motion. Motion carried 5-0.

Administrator Johnson announced the winner of the Christmas Door Contest was E-Waste.

COMMISSION ADDS & ABATES

Commissioner Wheeler motioned to approve Adds & Abates #2510 dated December 20, 2011; Adds in the amount of \$2,657.22 and Abates in the amount of \$6,118.00. Commissioner Woydziak seconded the motion. Motion carried 5-0.

APPROVAL OF VOUCHERS

Commissioner Wheeler motioned to approve the vouchers for December 20, 2011, in the amount of \$357,100.42. Commissioner Masterson seconded the motion. Motion carried 5-0.

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

Commissioner Woydziak mentioned the Quad County meeting and discussion about Boeing. He commented that the dues would be \$750 per year for 2012 and 2013.

Commissioner Masterson stated the Mayors of Andover and Augusta are interested in preserving the corridor but don't have funds at this time. He indicated the cities would appreciate it if the Commissioners continued to hold the corridor so they can address it in the future. It was the consensus of the Board to hold the corridor.

The Commissioners wished everyone a Merry Christmas.

Commissioner Wheeler mentioned the building issue in Andover. Commissioner Palmer referred to an e-mail from Mr. Frank Miller, and Administrator Johnson stated he would respond to Mr. Miller. The Commissioners would like to see documentation determining ownership of the buildings. Commissioner Palmer asked Administrator Johnson to obtain documentation of ownership from Mr. Miller and invited him to come before the Board so the Commissioners can hear his concerns.

Commissioner Wheeler asked about John Bailey being appointed to the Water Resource Board.

Commissioner Harris motioned to recommend John Bailey be appointed to the Water Resource Board to replace the representative from this County who is not seeking reappointment. Commissioner Wheeler seconded the motion. Motion carried 4-1. Commissioner Palmer voted no. She stated individual Commissioners should be doing this on their own rather than as a group. She thinks there are other people that might be interested in this endorsement that could create political problems, so she opposes not him (Mr. Bailey), but the process.

Administrator Johnson wished everybody a Merry Christmas.

Administrator Johnson commented that the electrical upgrades in the courthouse are going very well.

ADJOURNMENT

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 10:40 a.m.
Commissioner Harris seconded the motion. Motion carried 5-0.*